

**2025 Asian Cultural Council Hong Kong - Hsin Chong Foundation  
Young Architects Fellowship  
In Partnership with The American Institute of Architects Hong Kong Chapter**

**Application Period: November 26, 2024 to January 17, 2025, 11:59PM (HKT)**

**I. Overview**

**Co-organizers**



**The American Institute of Architects  
Hong Kong Chapter**  
<https://www.aiahk.org/>



asian cultural council  
hong kong

**Asian Cultural Council Hong Kong**  
<https://www.asianculturalcouncil.org.hk/>

**Sponsor**



Hsin Chong – K.N. Godfrey Yeh Education Fund

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**Objectives and Impact**

To cultivate the next generation of world-class Hong Kong architects, to enhance their worldviews and respect for a range of cultures, and to encourage them to be forward-thinking contributors to the architecture profession in Hong Kong.

The key objectives are to provide valuable international exposure for one local young architect member early in his/her career, exposing him/her to diverse design practices and expanding their professional networks in the Asia Pacific region.

By the end of the program, the participant can be expected to:

- Have broader exposure to different design approaches across various architectural disciplines,
- Embrace a new perspective of the industry, and better understand the profession in a global context,
- Expand his/her professional network internationally.

## The Fellowship

In collaboration with AIA Japan, the Fellow will spend time under the mentorship of Professor Tomoaki Tanaka of the Department of Architecture at Meiji University, and a local organization specializing in heritage architecture. The Fellowship includes, but is not limited to, participating in site visits, design workshops, and cultural immersion activities. Each year the Fellowship will have a theme; this year's theme is heritage architecture, with a special interest in urban revitalization in Japan as the focus.

Biography of Prof. Tanaka: <https://iaud.jp/people/tomoaki-tanaka/>

## Target Participants/Eligibility

This program targets Hong Kong architecture graduates and young professionals.

### Residential Status

Applicants must be a citizen or a legal permanent resident of Hong Kong

### Academic and Professional Qualifications

1. Applicants must hold bachelor's or master's degree in architecture
2. Applicants must have ten (10) years or less working experience in architecture

### Language Proficiency

- Fluency in English, both written and verbal
- Proficiency in Japanese is an advantage

## Deliverables

An Asian Cultural Council (ACC) Final Report that includes narrative description of the Fellowship outcome (to be submitted one month after the conclusion of the Fellowship).

A sharing and/or presentation summarising the results of the Fellowship at an AIA Hong Kong event.

## Budget

Budget of up to US\$20,000 from which US\$5,000 is allocated as program fees.

The Grant Budget is a required document.

The allocated program fees provide:

- Coaching from Professor Tanaka
- Engagement/Interaction with relevant academia, architecture professionals and local design practice(s)

## II. Application Process

### Timeline

1. Application Period: November 26, 2024 to January 17, 2025, 11:59PM (HKT)
2. Selection (Panel Review and Interview): January 18, 2025 to February 28, 2025
3. Notification Announcement: May 2025
4. Duration of Program: One (1) month minimum, up to six (6) months, between August 1, 2025 and September 30, 2026

### Required Documents (in PDF)

1. Application Form and Grant Budget (Appendix, P. 5-11)
2. Curriculum Vitae
3. Design Portfolio showcasing innovative work
4. Statement of Purpose:
  - A personal statement of no more than two pages outlining the applicant's motivations, career goals, and expected learning outcomes from the program
5. Fellowship Activity Proposal:
  - Applicant must agree to spend a minimum of one (1) month in Japan on a professional visit. Fellowship can be up to six (6) months, if the applicant can propose a longer fellowship for the same Grant Amount, this application may be given an advantage by the Jury
  - Apart from the mentorship at Meiji University, please state visit details including relevant information of any organization/individual expected to be key contacts during the Fellowship
6. Recommendation Letters:
  - **Referees to send recommendation letters directly to Asian Cultural Council Hong Kong (ACC Hong Kong) <acc@acc.org.hk> by January 17, 2025, 11:59PM (HKT)**
  - Two (2) letters of recommendation from architecture faculty, employers, or other professional references
  - Written references should highlight the applicant's technical abilities, and leadership potential

## Selection Process

Selection based on a holistic assessment of qualifications, compatibility with program objectives, and meeting the applicant's learning goals.

- Initial screening of application materials by a jury panel, comprising of:
  - the ACC Hong Kong Director,
  - an AIA member of AIA Hong Kong currently practicing architecture,
  - an AIA member of AIA Hong Kong currently in academia, teaching at a university,
- In-person interview for the top five (5) Finalists

### III. Submission

- **Deadline: January 17, 2025, 11:59PM (HKT)**
- Assign each required document a unique name in English using this format:  
**LASTNAME-FirstName\_FileName** (E.g: CHAN-TaiMan\_ApplicationForm)
- Please send all required documents in PDF to [acc@acc.org.hk](mailto:acc@acc.org.hk)  
E-mail subject line: **LASTNAME-FirstName\_2025 ACC Hong Kong-Hsin Chong Foundation Young Architects Fellowship**  
E.g.: CHAN-TaiMan\_2025 ACC Hong Kong-Hsin Chong Foundation Young Architects Fellowship
- Reminder: Recommenders to send recommendation letters to [acc@acc.org.hk](mailto:acc@acc.org.hk)  
E-mail subject line: **[Letter] LASTNAME-FirstName\_2025 ACC Hong Kong-Hsin Chong Foundation Young Architects Fellowship**  
E.g.: [Letter] CHAN-TaiMan\_2025 ACC Hong Kong-Hsin Chong Foundation Young Architects Fellowship

### IV. Inquires

Program details:

AIA Hong Kong  
Email: [info@aiahk.org](mailto:info@aiahk.org)

Budget or document submission:

Asian Cultural Council Hong Kong  
Email: [acc@acc.org.hk](mailto:acc@acc.org.hk)  
Tel: +852 2895-0407

**V. Appendix (P. 5-11)**

**2025 Asian Cultural Council Hong Kong - Hsin Chong Foundation  
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**APPLICATION FORM**

**Section 1 - Personal Profile**

Professional Membership(s) in Architecture	
Prefix	Mr / Mrs / Ms / Dr / Mx
Legal first (given) name	
Legal last (family) name	
How would you like your full name to appear in public materials?	
Professional title and institutional affiliation	
Email	
Phone number	
Social media links (Instagram/Facebook/X) Website	
Gender Pronoun	
Date of birth (dd/mm/yyyy)	
Country, territory, or region of citizenship or permanent status	

**Section 2 - Background & Qualifications**

All experience shall be listed in reverse chronological order, starting from the most recent experience.  
Please append extra sheets if additional space is required.

<b>Education</b>	<b>Year</b>

<b>Professional Qualifications</b>	<b>Year</b>

<b>Work Experience</b>	<b>Year</b>

<b>Previous Awards, Prizes, Scholarships</b>	<b>Year</b>

<b>Publications / Papers written and/or given</b>	<b>Year</b>

<b>Participation in services to the Profession and the Community</b>	<b>Year</b>

### **Section 3 - Questions**

1. Please provide keywords, separated by commas, that describe your work. (Max. five words)
2. Have you ever lived in or visited for an extended period in Japan? If yes, please provide the location(s), purpose(s), and approximate dates.
3. Asian Cultural Council (ACC)'s mission is to advance international dialogue for greater mutual respect and understanding through cultural exchange. What interests you in spending time abroad and spending time within a new culture? (Max. 300 words)



**Section 4 - Declaration**

I declare that all information stated on this Application Form, and all submitted documents, are correct, true, and complete. Except where stated otherwise by reference or acknowledgment, the submission is entirely my own.

Signature:

Legal Name:

Date:

## GRANT BUDGET

Provide an itemized budget for your proposed Fellowship activities. Grant amount awarded is up to US\$20,000 from which US\$5,000 is allocated as program fees. Please note the following:

- Each amount has to be in US dollars.
- Please include the expense rate for each item listed (i.e. nightly hotel price) and an estimated quantity (i.e. # of nights' stay at a hotel).

Types of expenses that are eligible for ACC funding:

- Travel costs, including airfare (economy class only)
- Accommodation
- Daily expenses, including food and local transportation
- Costs and fees relevant to the research project
- Interpretation services, if necessary

Please append extra sheets if additional space is required.

Number of days in Japan				
Items	Rate in US\$	Quantity	Totals in US\$	Please provide links or comments to support the proposed expense estimates (e.g. link to flight or hotel rates)
Allocated program fees	5000	1	5000	/

<b>Total</b>				